



Nugget Archive Server Administrator Guide

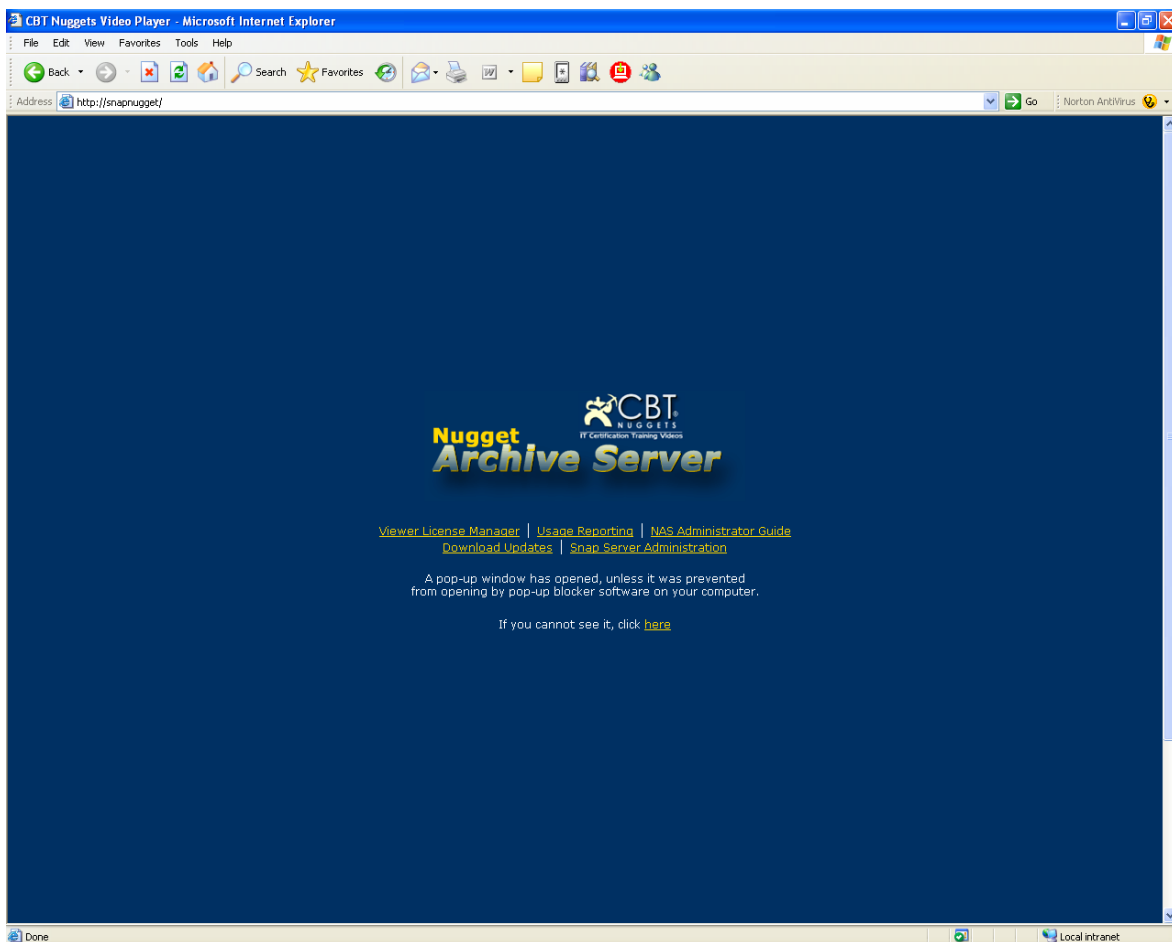
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Getting Started

Every video in the CBT Nuggets inventory has been pre-loaded onto your Nugget Archive Server. It will allow up to 10 concurrent viewers (more if you've purchased additional Nugget Viewer Licenses) of any CBT Nuggets IT video at any given time.

1. Take it out of the box.
2. Plug in the power.
3. Plug in a network cable that is attached to your LAN.
4. Press the power button at the back of the machine.
5. Proceed to a workstation connected to the same LAN.

Open an Internet Explorer browser. Type “snapnugget” into the address bar. You should see the screen below accompanied by the player pop-up:



*****You will need to set up the Viewer License Manager (VLM) prior to viewing the videos*****

Using the Viewer License Manager (VLM)

- You can access the VLM using the link from the interface shown on the previous page. After clicking the link you will be prompted to login. The login screen will look like this:

- You need to be logged in as the administrator to view/use the VLM.
- You will already have an account by default. Login credential of the administrator is the email address (username) specified when the Nugget Archive Server was purchased. There is no default password.
- Once logged in you'll see a Viewers field, a Groups field, and a video access list. It will look similar to this:

Product	Version	Licenses Purchased	Licenses in Use	Licenses Available	Viewers Assigned	Viewer Groups Assigned
Oracle MetaFrame XP CCA Certification...	[add viewer]	5	0	5	1	0
PMP Certification Package	[add viewer]	5	0	5	0	0
CTW JavaScript Fundamentals	[add viewer]	5	0	5	1	0
CTW Perl Fundamentals	[add viewer]	5	0	5	0	0
Project+ Series	[add viewer]	5	0	5	1	0
Microsoft Project Series	[add viewer]	5	0	5	0	0
Exchange 2000 Administration	[add viewer]	5	0	5	1	0
Exchange 2003 Administration	[add viewer]	5	0	5	1	0
MCS Series: Outlook 2003	[add viewer]	5	0	5	0	0
Exchange 2003 Design	[add viewer]	5	0	5	1	0
CITSP Certification Package	[add viewer]	5	0	5	1	0
Certified Ethical Hacker Series	[add viewer]	5	0	5	0	0
SCCP Series	[add viewer]	5	0	5	0	0
Exam-Pack 70-210: Windows 2000 S...	[add viewer]	5	0	5	1	0
Exam-Pack 70-214: Windows 2000 S...	[add viewer]	5	0	5	0	0
Exam-Pack 70-215: Windows 2000 S...	[add viewer]	5	0	5	0	0
Exam-Pack 70-216: Windows 2000 N...	[add viewer]	5	0	5	0	0
Exam-Pack 70-217: Windows 2000 S...	[add viewer]	5	0	5	0	0
Exam-Pack 70-218: Managing Windo...	[add viewer]	5	0	5	1	0
Exam-Pack 70-219: Windows 2000 D...	[add viewer]	5	0	5	0	0
Exam-Pack 70-220: Windows 2000 S...	[add viewer]	5	0	5	0	0
Exam-Pack 70-221: Windows 2000 N...	[add viewer]	5	0	5	0	0
Exam-Pack 70-227: Microsoft SQL Ser...	[add viewer]	5	0	5	1	0
Exam-Pack 70-270: Windows XP	[add viewer]	5	0	5	0	0
MCSE 2003: Exam-Pack 70-271	[add viewer]	5	0	5	0	0
MCSE 2003: Exam-Pack 70-272	[add viewer]	5	0	5	1	0
MCSE 2003: Exam-Pack 70-290	[add viewer]	5	0	5	1	0
MCSE 2003: Exam-Pack 70-291	[add viewer]	5	0	5	1	0
MCSE 2003: Exam-Pack 70-292: MCSA 2003 Upgr...	[add viewer]	5	0	5	1	0
MCSE 2003: Exam-Pack 70-293	[add viewer]	5	0	5	1	0
MCSE 2003: Exam-Pack 70-294	[add viewer]	5	0	5	1	0
Exam-Pack 70-296: MCSE 2003 Upgr...	[add viewer]	5	0	5	1	0
MCSE 2003: Exam-Pack 70-297	[add viewer]	5	0	5	1	0
MCSE 2003: Exam-Pack 70-298	[add viewer]	5	0	5	1	0
MCSE 2003: Exam-Pack 70-299	[add viewer]	5	0	5	1	0
AP Series (Includes 2003 Update)	[add viewer]	5	0	5	0	0
2005 Network+ Series	[add viewer]	5	0	5	1	0

- Every user (including the administrator) that requires access to videos needs to be manually entered in the Viewers field and also assigned access.

Managing Viewers

- To add a viewer, click “Add Viewer,” enter the user’s e-mail address, and click the “Submit” button. That viewer will appear in the Viewers field. *If the e-mail address of the user you are entering is not currently registered on the CBT Nuggets website, they will receive an e-mail with instructions for registering on the website automatically. They will need to be a registered user prior to viewing videos.*
- Viewers may be assigned access on a per-video basis by clicking “access” to the right of the viewer. In the pop-up window, the unassigned videos are in the “All Products” field on the left. The assigned videos are in the “Assigned Products” field on the right. Select videos by clicking on them. Selected videos can then be moved between fields using the left and right arrows. Multiple videos may be selected by clicking and dragging your cursor. Once you’ve made your changes, click “Save.”
- You can delete viewers by clicking “Delete Viewer.”

Managing Groups

- To add a group, click “Create New Group,” enter the group name and click the “Submit” button. The new group will appear in the Viewer Groups field.
- Groups may be assigned access on a per-video basis by clicking “access” to the right of the viewer. In the pop-up window, the unassigned videos are in the “All Products” field on the left. The assigned videos are in the “Assigned Products” field on the right. Select videos by clicking on them. Selected videos can then be moved between fields using the left and right arrows. Multiple videos may be selected by clicking and dragging your cursor. Once you’ve made your changes, click “Save.”
- You can delete groups by clicking “modify”, checking the box marked “delete this group” then click submit.
- You can change a group name by clicking “modify” and typing in the new name. Changing a group name will not affect the group’s access.

Managing Viewers Within Groups:

- To add viewers to a specific group: click on “manage viewers.” In the pop-up window, the unassigned viewers are in the “All Viewers” field on the left. The assigned viewers are in the “Assigned Viewers” field on the right. Select viewers by clicking on them. Selected viewers can be moved between fields using the left and right arrows. Multiple viewers may be selected by clicking and dragging your cursor. Once you’ve made your changes, click “Save.”

For the functionality of the group feature to work properly, it is necessary to assign the administrator access to every video first.

Creating/Using an Access Key (optional):

Creating the Access Key:

If you have a large number of people you need to give access to your training, access keys allow you to do this easily. Providing an access key to a user will grant them access to every video contained on the Nugget Archive Server by default.

The key itself is an alpha-numeric case sensitive 8-character string. Once created, the administrator can provide it to as many people as needed via email, along with the registration URL below.

http://www.cbtnuggets.com/webapp/login?url=/html/support/stream_access.html

As the administrator, make sure you have assigned yourself access to every video prior to creating a key.

The "Access Key" link will appear near the top of the Viewer License Manager (VLM) page (shown below in the red box). Initially, the icon will say "Create Access Key" until it is used the first time. Clicking the "Create Access Key" will create a key. From then on, the key itself will be displayed in the same place with a "Change Key" link next to it.

Viewer License Manager (VLM)
[Home] [Logout] [Reports] [Help]
Primary Administrator: hayas@cbtnuggets.com
Access Key: qFkVLFQa [Change Key]

Viewers (Add Viewer)

Viewer	[add to viewer group]	[access]	[delete viewer]
lillys@cbtnuggets.com	[add to viewer group]	[access]	[delete viewer]
bob@cbtnuggets.com	[add to viewer group]	[access]	[delete viewer]
delbert@cbtnuggets.com	[add to viewer group]	[access]	[delete viewer]
hayas@cbtnuggets.com	[add to viewer group]	[access]	[delete viewer]
lyliah@cbtnuggets.com	[add to viewer group]	[access]	[delete viewer]
napolean@cbtnuggets.com	[add to viewer group]	[access]	[delete viewer]
yoda@cbtnuggets.com	[add to viewer group]	[access]	[delete viewer]

Viewer Groups (Create New Group)

Viewer Group	[create new group]	[access]
tester	[create new group]	[access]

Video Access List

Product	Version	Licenses Purchased	Licenses Used	Licenses Available	Viewers Assigned	Viewers Group Assigned
Citrix MetaFrame XP CCA Certification...	[add viewer]	7	0	7	2	0
PHS Certification Pack 4.0	[add viewer]	7	0	7	1	0
CITW JavaScript Fundamentals	[add viewer]	7	0	7	2	0
CITW Perl Fundamentals	[add viewer]	7	0	7	2	0
Project Series	[add viewer]	7	0	7	2	0
Microsoft Project Series	[add viewer]	7	0	7	2	0
Exchange 2003 Administration	[add viewer]	7	0	7	2	0
Exchange 2003 Design	[add viewer]	7	0	7	2	0
MCSE 2003 Outlook 2003	[add viewer]	7	0	7	1	0
CITSP Certification Package	[add viewer]	7	0	7	2	0
Certified Ethical Hacker Series	[add viewer]	7	0	7	2	0
SSCP Series	[add viewer]	7	0	7	2	0
On The Job Training Series: End-Use...	[add viewer]	7	0	7	2	0
Exam-Pack 70-210: Windows 2000 P...	[add viewer]	7	0	7	2	0
Exam-Pack 70-214: Windows 2000 S...	[add viewer]	7	0	7	2	0
Exam-Pack 70-215: Windows 2000 S...	[add viewer]	7	0	7	1	0
Exam-Pack 70-216: Windows 2000 N...	[add viewer]	7	0	7	1	0
Exam-Pack 70-217: Windows 2000 D...	[add viewer]	7	0	7	1	0
Exam-Pack 70-218: Managing Windo...	[add viewer]	7	0	7	2	0
Exam-Pack 70-219: Windows 2000 S...	[add viewer]	7	0	7	1	0
Exam-Pack 70-220: Windows 2000 S...	[add viewer]	7	0	7	1	0
Exam-Pack 70-221: Windows 2000 N...	[add viewer]	7	0	7	1	0
Exam-Pack 70-227: Microsoft EA Se...	[add viewer]	7	0	7	2	0
Exam-Pack 70-270: Windows XP	[add viewer]	7	0	7	1	0
MCDST: Exam-Pack 70-271	[add viewer]	7	0	7	2	0
MCDST: Exam-Pack 70-272	[add viewer]	7	0	7	2	0
MCSE 2003: Exam-Pack 70-290	[add viewer]	7	0	7	2	0
MCSE 2003: Exam-Pack 70-291	[add viewer]	7	0	7	2	0
Exam-Pack 70-292: MCSA 2003 Upgr...	[add viewer]	7	0	7	2	0
MCSE 2003: Exam-Pack 70-293	[add viewer]	7	0	7	2	0
MCSE 2003: Exam-Pack 70-294	[add viewer]	7	0	7	2	0
Exam-Pack 70-295: MCSA 2003 Upgr...	[add viewer]	7	0	7	2	0
MCSE 2003: Exam-Pack 70-297	[add viewer]	7	0	7	2	0
MCSE 2003: Exam-Pack 70-298	[add viewer]	7	0	7	2	0

Using the Access Key:

The user will enter the access key in the "Access Key" field on the registration page. (Red box below).

CBT Nuggets: Please Login or Register to Continue
You are not logged in
[Login] [Register]

Please Login or Register to Continue

Please login, or register now to create a user account. Registered users are given unlimited access to the free videos, and are eligible for the new release discount. Your privacy will be protected. We will not release your contact information to any 3rd party.

New to our website? Please register...

E-mail Address:
Password:
Confirm Password:
Access Key (if given): **[Register]**

☒ Yes, I would also like to receive the CBT Nuggets monthly newsletter. [Privacy Policy](#)

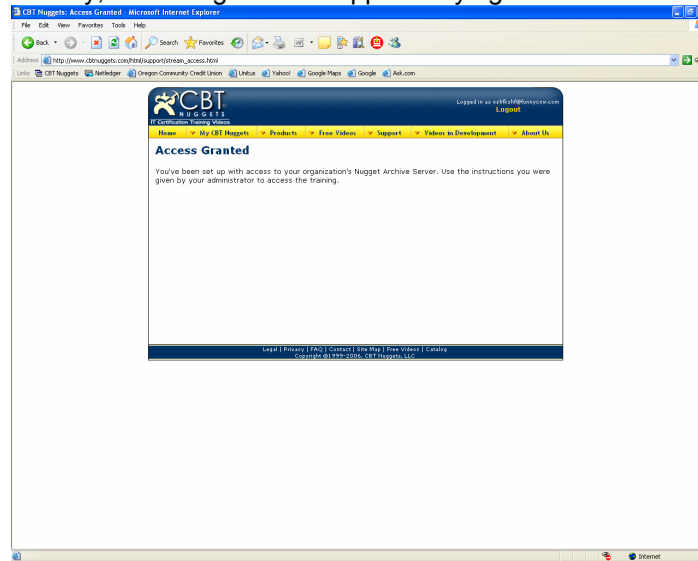
Already have an account? Please login...

E-mail Address:
Password:
[Login]

Have you forgotten your password? [Click here to reset it.](#)

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Once the user has entered the key, a message should appear saying that access has been granted.



The user now has access to the training, and should appear in your VLM.

Updating Your Nugget Archive Server

Use the following steps to add additional CBT Nuggets videos to your Nugget Archive Server:

- Login to www.cbttuggets.com with the administrator username that was used when purchasing the Nugget Archive Server.
- Click on or mouse over the “My CBT Nuggets” tab. Find and click on the “Download NAS/PNL Updates” tab.
- Download the .zip file for the series(s) that you want to add to the Nugget Archive Server
- Map a network drive to the “WEBROOT\$” share on the Nugget Archive Server
- Extract all the files in the .ZIP file into the root of the WEBROOT\$ share
- **Make sure to select “Use Folder Names” within WinZip when extracting so that the folder structure is preserved.**

Advanced Operation

Changing the Administrator’s Password on the Snap Appliance Hardware

There are 3 accounts setup with full access to your Nugget Archive Server:

- administrator
- root
- supervisor

Each is created by default with no password. To prevent unauthorized access to your Nugget Archive Server, you’ll want to assign a password to each of these accounts. To assign a password:

- Within the web interface, click on “Administration”
- If prompted, enter the username administrator and a blank password (unless you’ve already changed the administrator password)
- Click on “Security”
- Click on “Users”
- Select the User you want to change the password for
- Click on “Password”
- Enter the new password and click OK

Technical Support

Support options through CBT Nuggets are currently limited to sound, video, and other player issues. We will work with you in the configuration of these settings on your computer to ensure that the viewing of your training videos is as efficient, effective, and enjoyable as possible. CBT Nuggets does not currently provide technical support for the content within the specific videos. For example, we do not offer assistance with the creation or troubleshooting of a specific Windows 2000 technology within your corporate network.

Via the web

Please click on the “Support” tab at www.cbtnuggets.com to see any known issues with the Nugget Archive Server and the resolutions.

Via e-mail

Please send an e-mail to CBT Nuggets support if you have any issues associated with setting up your Nugget Archive Server and getting the videos to play. support@cbtnuggets.com

Reloading of the Videos

If you ever have a hardware issue, you can send it back to us to be reloaded with the videos.

Media Option

If you'd like to access the videos from off site without setting up VPN access to your Nugget Archive Server, a Media Option will give you a CDROM version of each series you own. You will still need internet access to get a viewer license, but you won't have to connect to the Nugget Archive Server to watch the video. Please e-mail sales@cbtnuggets.com for pricing on the Media Option.